

## **GRIEVANCE REDRESSAL COMMITTEE REPORT OF THE YEAR 2018-19**

The Grievance Redressal Committee of the academic year 2018-19 was reconstituted with 4 faculty members 2 student representatives and 1 local committee member of the municipality. The first meeting held on 13/6/18 had a discussion on smooth functioning of the cell as per UGC directions. An awareness programme was conducted for the first year students along with the induction programme. The coordinator and the members explained the functioning of the cell and the mode of grievance submission. An advertency programme was conducted in the month of August to the students of the college. Smt.Soumya.C.C , the coordinator of the cell gave a general talk regarding the purpose and task of the cell. The committee has arranged 6 meetings to discuss and redress the grievances of the year. The grievance redressal cell have received 16 written complaints and have redressed satisfactorily.

### **Grievance Redressal Cell - Committee Members :**

Smt.SOUMYA.C.C. (Asst.Prof. Dept. of Chemistry)	:	COORDINATOR
Dr.AR.SINA (H.O.D. Dept. of Hindi)	:	MEMBER
Sri.K.M.RIYAS (Asst.Prof. Dept. of Physics)	:	MEMBER
Dr.P.JYARAM (Asst.Prof. Dept. of Physics)	:	MEMBER
Kum.SOUPARNIKA.K. (Student)	:	MEMBER
Kum. NISMA.N.V (Student)	:	MEMBER
Sri.O.O.SHAMSU (Standing Committee Chairman, Ponnani Municipality)	:	MEMBER